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MEMORANDUM OF UNDERSTANDING

Resource Impact Statements

The University and the AAUP recognize that all resources (financial, technology, physical space, etc.) are finite and that the allocation of resources to competing demands is an essential element of the governance of the University. The parties further recognize that academic policy decisions vested in the University Academic Policy Committee and the College and School Academic Policy Committees often have direct and significant resource consequences. It is therefore essential that Academic Policy Committees have access to all reasonably available information about the impact on resources for all proposed academic policies [as defined in Article XIII (A) of the Agreement "the term 'policy' refers to all implementable actions of any APC as set forth in Section (C)(1) of this Article, including but not limited to the creation of new courses, programs, departments, etc."] and that when considering a new academic policy Academic Policy Committees consider the cost/benefit of the resource investment entailed by the proposed policy.

To further the goal of providing the Academic Policy Committees with the information that they need to perform their tasks effectively, the parties agree that it shall be the joint responsibility of the proposer(s) and the Provost's and relevant Dean's office staffs to provide the relevant APC with as clear an indication as possible of the known and foreseeable, likely and/or possible resource impact. Such impact statement will provide as complete an analysis of the resource consequences of the new policy as can be ascertained at that time. The University, acting through the Deans for the College and School Academic Policy Committees and the Provost for the University Academic Policy Committee, in consultation with the proposer(s), will prepare a resource-impact statement (RIS) for each proposed new academic policy. Such impact statement will include, but not be limited to, such factors as the fiscal impact on the budget, technology resource costs, library costs, faculty costs and the Facilities Monitoring Committee's analysis of the impact of the proposal on the allocation and use of classroom and other physical spaces. The RIS will include not only the resource cost, but also the supporting research and assumptions that were used to anticipate and determine that cost. The impact statement will be made available in advance of the meeting in which the policy is being considered so that it can be posted online and committee members can give it adequate consideration. The Dean or Provost shall have a minimum of two weeks for Minor Proposals and 60 days for Major Proposals from the time the proposal is first put forward by the proposing department or individual to work in collaboration to create the impact statement. Prior to submission to the APC, the Dean or Provost may request additional time in which to work in consultation with the proposer(s) on the RIS, when the complexity of the proposal or the RIS requires additional time.

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- “Minor Proposals” include the proposal of a single new course and similarly modest proposals. Minor Proposals typically will not require review by the Facilities Monitoring Committee, but may be referred to that committee at the request of the relevant Dean, the Provost, or the AAUP.
- “Major Proposals” include new majors, new minors, new Programs, new Departments and the like.

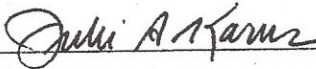
Prior to approving the proposed new academic policy the APC will carefully consider the impact of the proposed policy on available resources and determine if, in its view, the benefit of the proposed policy justifies the resource costs of implementing the policy. The committee shall be free to request access to any further information or analysis that it feels it needs in order to make this judgment.

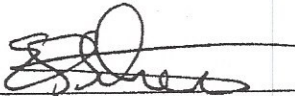
Additionally, Article XIII(I)(2)(a) is amended to read as follows:

“a. demonstrable impact on University finances or resources that is substantial in terms of any area(s) of the University’s operations;”

FOR THE UNIVERSITY:

FOR THE AAUP:





DATE: 2-4-10